



ZT Consulting Group Inc. (ZTC)
 Quality Assurance & Source Verification
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SCHEDULED DATE: _____ **INSPECTOR ASSIGNED:** _____

OR **MATERIAL WILL NOT BE INSPECTED AT THE SOURCE AT THIS TIME**

CONFIRMED BY: _____

This section is for internal use only

INSPECTION REQUEST

NUMBER OF PAGES INCLUDING COVER PAGE: (_____)

CONTRACT NO: _____ **INSPECTION DATE REQUESTED:** _____

(EA – XX-XXXXXX) *Requests must be received at least 2 business days prior to the inspection date requested. One week notice is required locations outside the State of California.*

MATERIALS OR ACTIVITIES TO BE INSPECTED:

BID ITEM #	ITEM CODE*	MATERIAL DESCRIPTION	QUANTITY TO BE INSPECTED

* 6-digit code can be found at the beginning of each contract's special provisions

WELDING (Shop / Field) **PROCEDURE/QUALIFICATION TEST** **CONCRETE**
 Please circle.

OTHER _____

COMMENTS: _____

COMPANY NAME: _____ **E-MAIL:** _____

PHONE: (_____) _____ **FAX:** (_____) _____

ADDRESS / CITY / ZIP CODE: _____

PERSON REQUESTING INSPECTION: _____

PERSON TO CONTACT ON SITE: _____ **PHONE:** (_____) _____

Note: Inspection will only be done at the location where the material is located. All appropriate documents should be readily available for our inspector to verify. Be aware that any other material not listed on the inspection form will not be inspected without prior confirmation. We expect to be able to confirm your inspection date on the next business day following receipt of this form. Please notify this office of all changes to your schedule at least 24 hours prior to the scheduled inspection date. Incomplete or incorrectly filled out forms will delay the inspection process. Be advised that due to the unpredictable nature of inspections, QA staff will not schedule appointments for a specific time of day. Inspections of material in production may occur at any time. Please remember to provide safe access to all material requiring inspection.